

# **Camp Oasis Job Description**

## *Summer Camp Counsellor*

**Term:** Seasonal Contract, Full-Time; 37.5 hours/week

**Shift:** Monday - Friday, shifts vary between 8:00AM to 5:30PM

**Work Period:** Monday, July 10, 2023, to Friday, August 4, 2023

**Stipend:** \$400.00 per Week

**Reports To:** Summer Camp Supervisor

### **Nature & Scope:**

If you want to work with children and are ready to make a difference in their lives, then we're looking for you! Camp Oasis is a place for kids to be active, learn new skills and make fun memories. The Camp Counsellors plan, organize, implement, and lead age-appropriate activities for children. Activities generally include arts and crafts, sports, nature, songs, and other educational content. Aside from leading children through activities, camp counsellors are also responsible for ensuring the safety and well-being of campers and have a knack for creating an accepting, positive, and wholesome environment.

### **What we are looking for:**

- Enjoys working with children
- Resourcefulness – an out-of-the-box thinker
- Confidence – it brings success
- Knowledge – success comes from learning
- Accountability – actions speak louder than words, be reliable & trustworthy
- Communication – it's the real work of leadership
- Positive Attitude – it can make any situation better
- Passion – passionate about delivering the best service
- Motivated – teams work better than individuals
- Flexible – if you don't bend, you'll break
- Energetic – ability to keep up with the kids
- Calm – cool and collected when under pressure

### **Major Responsibilities:**

- Supervise, engage and be responsible for the safety of all campers
- Collaborate with the staff to provide an inclusive program for all campers
- Follow all health and safety protocols and procedures
- Maintain a campsite that is clean, safe, and organized daily
- Have fun and model positive behaviors for all campers
- Actively engage and participate in all camp activities with campers
- Dedicated to learning the needs of each camper and committed to supporting campers by adapting activities as required, ensuring the successful integration of campers
- Attend all staff training and meetings, submit time sheets, and show up for assigned shifts
- Always behave professionally; be on time, dress appropriately & maintain confidentiality
- Understand the legal responsibilities and moral imperative to report suspected child abuse
- Values volunteer & staff partnership and respects the value of volunteerism

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### **Skills & Competencies:**

- Ability to multi-task and adapt to change
- Ability to plan and implement programs for children, including those with disabilities
- Interpersonal and relationship-building skills; ability to establish rapport with campers
- Excellent written and verbal communication skills
- Ability to work in a team setting or independently
- Ability to follow verbal and/or written directions/procedures.
- Conflict resolution and problem-solving with the ability to manage competing demands
- Commitment to working in a socially inclusive environment
- Must be kind, patient, calm under pressure, creative, reliable, trustworthy, and organized

### **Requirements:**

- Secondary school students preferred
- English/French bilingualism is considered an asset
- Experience working with children in a childcare/recreational setting
- Valid First Aid & CPR Certificate
- Clear Vulnerable Sector Check\*

### **How To Apply:**

Email your resume & cover letter to [connect@ottawaeastsda.com](mailto:connect@ottawaeastsda.com). The Subject of the email should be as follows: *Name – Position*. Your resume should include your email address & phone number.

**Application Deadline: Sunday, May 14, 2023, 12:00PM (Noon)**

\*Successful candidates will be required to provide a satisfactory Vulnerable Sector Check issued no later than six (6) months preceding your start date.